



WELCOME TO CANVAS

Access Canvas from <https://canvas.stmarytx.edu/>. Login with your StMU username and password.

DASHBOARD



Shortcut of your selected (*starred*) courses. Has an activity stream and dynamic list of "To-do's".

SYLLABUS



The *Syllabus* tool is where you upload your syllabus document. In addition, created assignments will appear in the *Course Summary* area seen on this page.

ASSIGNMENTS



The *Assignments* area is where you can create assignments and also where all assignments are listed. You can create assignment groups and set group weights here.

QUIZZES



The *Quiz* tool is used to create and administer **online exams, quizzes and surveys**. These can be graded and ungraded. Quiz questions can be multiple choice, true/false, fill-in-the-blank, multiple answers, essay, and more!

CALENDAR



The *Calendar* is a great way to view everything you have to do for all your courses in one place. You can add assignments and events here also.



COURSES

Click the *Courses* icon to see entire list of your past, current, and future courses. Here you can "star" the courses you want to appear on your Dashboard.



MODULES

Modules are the key mechanism to organize your course content. Course content is stored in *Files*. From the module view: 1) create or upload new content, 2) add already created content, and 3) design your course flow.



DISCUSSIONS

Discussions allows for synchronous and asynchronous communication between two or more people; users can participate in a conversation with an entire class or group.



GRADEBOOK

The gradebook is found in the *Grades* tool. Each assignment you create will generate a grade column in the gradebook. Use the *SpeedGrader* tool for quick grading and offering feedback.



ANNOUNCEMENTS

Announcements are designed to allow instructors to broadcast information out to all members of a course or to all members of sections within a course.

DON'T FORGET TO PUBLISH YOUR COURSE



CANVAS SUPPORT

Canvas Guides - Search to find answers to common questions
<https://community.canvaslms.com/docs/DOC-10460-canvas-instructor-guide-table-of-contents>

ATS Workshops

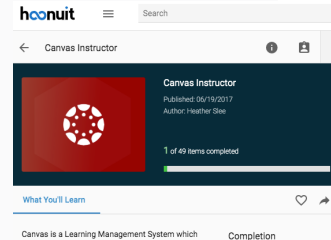
group training



Check out our workshops offered every semester.

Hoonuit

self-paced video training



Access video training at
<https://learnit.hoonuit.com/5603/learnit?cn=stmarytxcas>

Schedule an Appointment

one-on-one training



Jeff Schomburg

Executive Director, Academic Technology Services

Schedule an appointment:

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Academic Technology Services provides faculty, students, and staff with the training, support, and development to infuse educational technology and media services throughout St. Mary's teaching and learning environment. Our offices are located in the Charles L. Cotrell Learning Commons.

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Academic Technology Services
Create • Innovate • Transform



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